



HOST A REGION II PDC WORKSHOP



Topics Available

Building A Budget: The Basics
Building Blocks for Research Administration
Contracts: Common Issues and Best Practices for All Sponsor Types
Intellectual Property Management
Internal Controls
Research Administration at Predominantly Undergraduate Institutions
Uniform Guidance for the Researcher

Workshop descriptions available on PDC website:

<https://www.ncuraregion2.org/professional-development>

Host Responsibilities

- Secure a location (Rental costs up to \$500 will be reimbursed by Region II)
- Advertise the workshop internally and at nearby institutions
- Coordinate meals
- Staff on-site registration desk (if nec.)
- Assist Region II PDC with scheduling and logistics of the workshop



**Host Institutions Receive
Two Free Registrations!**



Interested?

**Contact PDC Chair Charles Bartunek
(Bartunekc@chop.edu)**



<https://www.ncuraregion2.org>
<https://www.facebook.com/groups/ncuraregionii/>