

**NCURA Region II
Candidate for Treasurer-Elect
Statement of Interest**

Nominee: A. Chea Smith
Associate Controller, Cost Analysis & Capital Equipment Management
Rutgers, The State University of New Jersey

Statement of Interest:

I'm excited & flattered that I was nominated for the open Treasurer-Elect position in NCURA Region II. I humbly accept the nomination. I have been an active member of NCURA for over a decade. I've been an avid volunteer and presenter at the national level in many capacities over the years. I began serving as a volunteer on the FRA Collaborate Committee. I later Co-Chaired & Chaired the committee, as well as later serving as the Co-Chair then Chair of Collaborate. As the Associate Director of NACCA (National Conference of College Cost Accountants), I still serve as the Co-Chair of our Collaborate Community. I am also currently in my 1st year as NCURA Traveling Workshop Faculty. It has been my pleasure to give my time to this organization which has given so much to me & provided connections that contributed towards advancing my career.

Now that I've moved on from my most of my more time-consuming commitments with NCURA at the national level, I'd like to contribute to the Region. I began with assisting Jaquion Gholston with the PDC last year. However, with the pandemic, I moved into the Chair role without a Co-Chair, while also experiencing an increasing workload in my Division with the loss of key staff members. I've since been able to gain the help needed to move the PDC forward on important initiatives this year. However, I feel my skills and experience are a better fit for the Treasurer position, given my extensive financial management and accounting background, detailed on my resume.

I believe each Region is only as strong as those who are willing to commit their time to it's success. Thus I'd like to use my time and talents to fill this position that better aligns with where I can make an impact. I would love the opportunity to work in the capacity of Treasurer-Elect, then Treasurer, and do just that.

Thank you.

A. Chea Smith

A. CHEA SMITH, CRA

PROFILE

Accounting & reporting professional with progressive experience and responsibility of financial management, data analysis, capital equipment management/inventory, and scheduled & ad-hoc financial reporting. I identify, interpret, and resolve problems as an individual or team player and practice an above & beyond mentality in customer service and process improvement. I desire to bring my extensive analytical, problem solving, organizational, documentation and communication skills to an organization to positively foster new and current business relationships and the overall bottom line.

AREAS OF EXPERTISE

FINANCIAL SYSTEMS REPORTING & ANALYSIS

- Perform complex financial analysis and create complex reports with a high degree of accuracy and develop, write and implement the related policies and procedures
- Provide business stakeholders, including high-ranking leadership community, with timely, accurate ad-hoc financial reporting on an ongoing basis
- Complete variance analysis, trend, & reconciliation reports

FINANCIAL MANAGEMENT & COMPLIANCE

- Supervise resolution and/or implementation of program-specific accounting procedures/systems
- Lead Project Manager for major projects and cost/rate studies
- Manage audit data requests received from Internal Audit or other external agencies
- Create system test plans, test fixes, and report results & recommendations

ACCOUNTING & BUDGETING

- Process and reconcile prepaid/recurring invoices and general ledger cost transfers, budget revisions, and adjustments for account balancing.
- Process payments, including checks, credit cards, and wire transfers, & journal entries
- Reconcile affiliate entity project account balances with internal expense ledgers & budget projections

GRANTS & CONTRACTS ADMINISTRATION

- Apply in-depth knowledge of research accounting principles & regulations (e.g. OMB Uniform Guidance-CFR 200 & Cost Accounting Standards) to resolve complex problems within sponsored programs (Effort Reporting, Facilities & Administrative and Fringe Benefit Rates, Recharge Units & Service Centers)
- Manage preparation of the Fringe Benefits and Facilities & Administrative Rate Studies, including direct reporting from various campus representatives for data requests & confirmations
- Develop and implement sponsored programs accounting and rate study policies and procedures
- Prepare monthly and annual reports of sponsored program activities as well as other special reports and studies as required
- Support Federal and State audit activities and interpret Federal/State sponsored program regulations
- Manage contract closeout process, including monitoring & direct reporting from Accountants on Project Management team
- Provide Department of Defense (DoD) sponsored contracts guidance to Pre- and Post-Award service teams on Fixed Price, Cost Reimbursable, Time and Materials contracts and their unique billing and management issues

MANAGEMENT & TRAINING

- Recruit, train, supervise, and evaluate workload and performance of employees
- Create, coordinate, & present training for internal professional development
- Present training as a subject matter expert at regional and national conferences and workshops with peers & consulting professionals

CAREER HISTORY

Rutgers, The State University of New Jersey Associate Controller, Cost Analysis & Capital Equipment Mgmt	Sept. 2017 – Present
University of North Carolina – Charlotte • Charlotte, North Carolina <i>Manager, Cost Analysis</i> <i>Senior Cost Analyst</i>	Sept. 2010 – Aug. 2017 <i>Sept. 2011 – Aug. 2017</i> <i>Sept. 2010 – Sept. 2011</i>
Georgia Institute of Technology • Atlanta, GA <i>Cost Accountant II</i> <i>Accountant III</i> <i>Temp Accountant II & Accountant II</i>	June 2003 – Sept. 2010 <i>Nov. 2007 – Sept. 2010</i> <i>Oct. 2006 – Oct. 2007</i> <i>June 2003 – Sept. 2006</i>
Management Dynamics, Inc. • Marietta, GA <i>Contract Analyst</i>	Jan. 2004 – July 2004

LICENCES/PROFESSIONAL CERTIFICATIONS

- Certified Research Administrator Certification ~ Research Administrators Certification Council (RACC) ~ 2014
- Supervisory Development Certificate Program (SDC) ~ Georgia Institute of Technology ~ Atlanta, Georgia ~ 2006
- Departmental Financial Management Certificate (DFMC) ~ Georgia Institute of Technology ~ Atlanta, Georgia ~ 2005

EDUCATION

- Bachelor of Arts in Economics ~ University of Tennessee ~ Knoxville, Tennessee ~ August 1998

PROFESSIONAL DEVELOPMENT

- A Primer on Federal Contracting ~ NCURA ~ July 2011
- Basics of Government Contracting & FAR Workshop ~ Thomson-West (FedPub) ~ Hilton Head, South Carolina ~ 2011
- Sponsored Project Administration: Level II ~ NCURA ~ Charlotte, North Carolina ~ 2011

PROFESSIONAL ASSOCIATIONS

- National Council of University Research Administrators (NCURA)
- Society of Research Administrators (SRA) International

COMPUTER/TECHNOLOGY SKILLS

- ORACLE Cloud
- PeopleSoft Accounts Receivable, General Ledger, Grants Management, Query, & HRMS
- BANNER Finance & Human Resources
- Microsoft Office Suite
- CRIS (Comprehensive Rate Information System)
- Maximus ERS (Effort Reporting System)
- Adobe Professional
- SQL & Oracle
- Firefox
- WebFocus & InfoAssist

References Available Upon Request