



## **NCURA REGION II REGIONAL MEETING**

### **November 10-13, 2024**

#### *WEDNESDAY FREE WORKSHOPS*

##### **WORKSHOP #1**

###### *Where's Waldo? Bringing Order to the Chaos of Sponsored Project Transfers*

This workshop will provide practical guidance, how-to, and organizational best practices for tackling Principal Investigator moves from one institution to another. We'll cover the perils and pitfalls that go along with moving an investigator's sponsored project portfolio, and will also do a deep dive into NIH grant transfers as well as those of other federal agencies. Participants will further receive practical guidance for working with investigators and institutions in politically sensitive situations.

- Stephanie Panach (Director, Research Administration SVCHS, University of Pittsburgh)
- Allison Vorp (Team Lead, University of Pittsburgh)

##### **WORKSHOP #2**

###### *Professional Development Best Practices for the Research Administrator*

This informative workshop will provide research administrators with guidance directed to the improvement of the soft skills that will assist them as they move along their career path, including, among others, interviewing skills, resume/cover letter advice, negotiating salary with a new employer, and writing self-appraisals and similar documents.

- Cynthia Kane (Assistant Vice Provost, Research and Sponsored Programs, Lehigh University)
- Alyson Kavalukas (Assistant Director for Operations, University of Pittsburgh)
- Hilah Zia (Project Manager, Children's National Hospital)

##### **WORKSHOP #3**

###### *Understanding Uniform Guidance*

The Uniform Guidance is the basis of understanding how to budget and manage federally funded sponsored projects. Learning and knowing how to apply these regulations is one of the most important keys to success for any research administrator. This session will use a training copy of the Uniform Guidance to highlight the most commonly used regulations and give participants a useful tool to reference when questions of allowability and administrative requirements arise as they are assisting Principal Investigators.

- Ann Holmes (University of Maryland, College Park)
- Rebecca Hunsaker (Executive Director of Research Management, University of Maryland, College Park)



#### **WORKSHOP #4**

##### *Managing the Legal Considerations of Your Award from Receipt to Closeout*

This interactive workshop will begin with a discussion of the best practices upon receiving a sponsored award, including effective negotiation strategies and an overview of problematic terms and clauses. Case Studies will be provided to assist attendees in unravelling the myriad concerns with bringing your award document to completion, and, subsequently, in ensuring that any outgoing subawards properly reflect not only the requirements of the Prime award but also your own institutional policies. The workshop will conclude with a review of various closeout obligations on both a federal and private level. Discussions will include both departmental and central office perspectives.

- Charles Bartunek (Senior Director, Office of Collaborative and Corporate Research Contracts, The Children's Hospital of Philadelphia)
- Jill Frankenfield (Associate Vice President, Sponsored Programs Administration, University of Maryland, Baltimore)

#### **WORKSHOP #5**

##### *Research Security: Building a Program Responsive to Regulatory Requirements*

Despite delays in the implementation of final guidance for National Security Policy Memorandum 33 and the resulting Research Security Program requirements, scrutiny of how research institutions conduct research, and particularly how that research is protected from unwanted foreign interference or theft, continues to grow in the U.S. and globally. This workshop will explore the current political environment and provide updates on upcoming regulatory changes that research institutions should consider. Whether your institution is research intensive and will have a federally mandated Research Security Program or a small primarily undergraduate institution, you will learn practices and strategies to assist in developing and improving research security at your institution.

- Allen DiPalma (Director, Office of Research Security & Trade Compliance, University of Pittsburgh)